

Network Administrator (1 openings) NA200

Location: Pentagon, DC

Responsibilities:

- Maintain responsibility over all servers with tasks to: verify backups are completed daily; test backups by performing restore tests of random servers; and to check auditing functions for security violations.
- Evaluate new hardware and software and make recommendations. Ensure that any new equipment has the proper documentation, i.e. backup procedures, software and hardware lists, proper naming convention, proper IP address.
- Perform preventive maintenance; monitor and optimize performance of servers (Windows 2003 and Vista); collect, analyze, and prepare usage and performance statistics.
- Provide end-user support.
- Monitor system and network performance, troubleshoot hardware and software problems, install and maintained system, application, and communications hardware and software.
- Provide support to the help desk, acting as the next line of defense to troubleshoot problems and support end-users.
- Work closely with the customer and be able to provide technical details and offer alternative solutions when necessary.

Minimums

- Bachelors degree from an accredited college in a related discipline, or equivalent experience/combined education, with 5 years of professional experience; or 3 years of professional experience with a related Masters degree.
- Experience can be substituted for education.
- **DoD Interim Top Secret clearance.**

Required Skills:

- Ability to handle multiple complex tasks.
- Communicate well orally and in writing. This position exposes the incumbent to high-level DoD military and civilians. **"People skills"** are essential.
- Windows 2000/2003/Vista
- VMware
- TCP/IP
- Network Security
- Disaster Recovery
- Patching
- Demonstrate flexibility through capably handling multiple tasks.
- Microsoft Exchange Servers
- Active Directory
- LDAP
- Information Assurance
- Performance Tuning
- Software Upgrades
- Security+ certification

Desired skills

- Web Administration
- Scripting
- UNIX
- Experience with Active Directory, VMware, TCP/IP, and LDAP highly recommended.
- MCSE certification.