

## Website designer (1 openings) – PR10

**Location:** Pentagon, DC

### Responsibilities:

- Designs, configures and maintains the website for internal and external communications.
- Insures the website is available to the desired audience with appropriate links and security.
- Develops, assesses and communicates website usage and security policies and procedures.
- Designs web page layout, graphics, color schemes and infrastructure to maintain a cohesive website based on the organization's communications strategies and goals.
- Researches and evaluates new related technologies.

### Minimums:

- Bachelors degree from an accredited college in a related discipline, or equivalent experience/combined education
- Additional 2 years of professional experience
- Considered experienced, but still a learner.

### Required:

- Macromedia Dreamweaver,
- MS Word, Excel, PowerPoint,
- Adobe Acrobat, and Adobe Photoshop.
- HTML/XHTML
- Working knowledge of basic composition and page layout.

### Desired:

- Proficiency with JavaScript, HTML/XHTML, Cascading Style Sheets, templates, complex tables, server side directives and image maps, accessibility guidelines dictated by Section 508, and art and presentation packages, basic imaging and graphic design support.
- Some experience providing back-up telephone and walk-in support for Help Desk.